



**Museum Floor Associate - "Pretendgineer" (Full-Time or Part-Time)**  
**Starting Hourly Rate: \$15.00 per**

Are you looking to gain more experience working with children and are ready to take on the next step in your career? If you answered yes, Pretend City Children's Museum is the perfect place for you.

Pretend City is seeking fun, passionate, and creative personalities to join our team! We are currently accepting resume for part-time or full-time Museum Floor Associate – "Pretendgineer" to help serve our mission of building better brains through play. As a Museum Floor Associate, you will serve as a leader to the museum educator and ensure the quality of all daily programming.

Be part of our team that takes pride in delivering a WOW factor experience for all our guests and staff. We take pride in providing quality resources for families, and you are one of them.

**Essential Functions:**

- Ensure all programs and activities are consistent with the educational philosophy and mission of the museum
- Ensure the safety and well-being of museum guests
- Provide excellent customer service and ensuring all guests have a fun, unique and memorable visit
- Provide excellent educationally based activities by facilitating learning through developmentally appropriate play
- Implement age-appropriate exhibit curriculum and activities in assigned exhibit area
- Support and encourage grown-up guests to engage in play WITH their children
- Work together as a team to ensure that museum areas are clean, disinfected and reset as needed and are inviting to guests
- Exercise effective communication skills while working with staff, volunteer, and community members
- Lead field trips and/or special impromptu programming activities

**Qualifications/Requirements:**

- Minimum 1-2 years related experience working with young children and families
- Pursuit of higher education in Education, Early Childhood Education or Child Development is preferable
- Strong organizational skills with the ability to prioritize and work independently
- Sound decision-making and excellent customer service skill
- Excellent written and verbal communications, and strong interpersonal skill
- Knowledge of Microsoft Office applications
- Ability to work cooperatively and collaboratively with staff, management, and volunteers
- Able to work nights and weekends as needed
- Must feel comfortable being on the feet for most of the work shift

**Application Procedure:**

To be considered for this recruitment, please submit a cover letter, resume, and 3 professional references to [jobs@pretendcity.org](mailto:jobs@pretendcity.org). The email subject line MUST include the following: Museum Floor Associate.

*Pretend City Children's Museum is proud to be an equal opportunity employer and is committed to actively seek a diverse pool of qualified candidates. All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, gender, gender identity or expression (including transgender status), sexual orientation, national origin, ancestry, citizenship status, age, disability or handicap, veteran status, marital status, pregnancy, genetic information or any other characteristic protected by applicable law.*